



Our Lady and St Thomas of Canterbury Wymondham
Finance Committee

20th October 2022 (Thursday)

5:00pm (Narthex)

Minutes

In attendance

Fr Denis Gallagher
Nick Williams - Chairman
Martin Mclroy – Treasurer
Arnie McConnell – Outreach Project
Ella James – Member
Anne Lister – Member
Chrissie Baldwin – (Minutes)

No:	Minute:	Action
1.	<p><u>Opening Prayer</u> Opening prayer- Father Denis led the meeting with a prayer</p>	
2.	<p><u>Apologies</u> Jenny Lysons Moirra White Charlie Purves</p>	
3.	<p><u>To agree minutes of the last meeting (20th July) with any matters arising</u> The minutes were agreed, Ella proposed and Anne seconded.</p> <p>There were five matters arising: Item 5 – Financial dashboard, the increase from £500 to £1000 to diocese bank account was agreed (as at July meeting) It was further proposed by Martin to also transfer some of the balance to this account which presents no risk to the daily finances. Nick seconded, Nick proposed that the actual amount to be delegated to Martin’s discretion. Arnie seconded.</p> <p>Item 5.10 – to Consider community kitchen and WCOP needs together is yet to be discussed and remains outstanding. It was proposed by Fr Denis to meet outside of the meeting and discuss the wider grounds use. Nick seconded.</p>	<p>MMc</p> <p>AM, MMc, NW FrD</p>

	<p>Item 5.11 – Marketing the Hall, Nick proposed that all to email him thoughts around this and to bring back to a future meeting for consideration. Martin seconded.</p> <p>AOB – Moira to consider a sub committee for buildings - This was deferred as Moira not at this meeting, to b/fwd to a future meeting</p> <p>AOB – Parish Meeting - Father reported he has spoken to Teresa (Chairman of the PCC) regarding an open parish meeting and agreed to hold one likely end November – dates to be announced to all in the parish bulletin</p>	<p>All</p> <p>MW</p> <p>Fr D</p>
<p>4.</p>	<p><u>Financial Dashboard (to Aug 2022)</u></p> <p>Martin (Treasurer) presented the Parish Financial Dashboard, which was circulated prior to the meeting. The following points were highlighted to note:</p> <ol style="list-style-type: none"> 1. September is yet to be finalised however income is up £14,725 and expenses are also up £11,555 (Excludes donation of funds). This has been benchmarked from the 20/21 data. The difference is the standing orders which remain at around 60% of the plate giving. 2. Our cash position is growing for the Outreach project 3. Attleborough giving is significantly up. 4. DONA systems continues to attract only few payments – It was considered by all to market this once again. It does not cost us to hold (only per transaction) but all considered that more use of this could be made. 5. Hall income dipped in August however ytd sees income at £9,300 which is significantly increased to past years 6. Utilities have increased charges by around 140% <p>The dashboard Proposed by Nick who thanked Martin for his continued hard work on this and seconded by Ella. It was agreed to add to the website the dashboard less the monthly figures.</p>	<p>Martin</p>
<p>5.</p>	<p><u>Power and Energy Planning</u></p> <p>Moira provided a short factual report on energy uses and costs;</p> <p>Although an additional expense, the continued diligence on keeping parishioner’s safe since covid means that it was agreed that the windows will remain open even though the heating is also on.</p> <p>Martin proposed that due to the increasing costs of our utilities we should explore the potential for solar panels on the church roof and the presbytery</p>	

	It was proposed by Martin that we look into the viability, costs and potential savings and seconded by Anne.	
6.	<p><u>Site Report</u></p> <p>In the absence of Moira, Nick read out the site report. The committee are keen to know the outcome of the cellar report and hope that Moria will be in a position to report back at the next meeting.</p> <p>All present noted the contents of the report which listed works done July – September</p> <p>The Cottage was discussed with regard to the letter asking that we consider availability for use by retired priests, it is likely that the cottage will become available at some point in the near future, It was proposed by Nick and seconded by Martin that no action be taken on any decisions at this point in time, but for Fr Denis to update if there are any further developments in this area.</p>	<p>MW</p> <p>Fr D</p>
7.	<p><u>Community Outreach update</u></p> <p>Arnie updated the committee on progress to date. He shared the struggles in the local community particularly at this time of crisis and financial austerity and what the programme is able to provide with examples of how some people have been helped. Helping those who cannot at this time help themselves is something amazing that we can provide to the wider community and Arnie highlighted some really amazing examples of this.</p> <p>Arnie also updated on the van which after a recent service has had to have some work, but is hoping to recoup this spend through funding.</p> <p>Nick asked the Arnie provide a brief to the Annual Parish Meeting, so that the parish can get a feel for the amazing work that Arnie and the team do.</p>	<p>AM</p> <p>AM</p>
8.	<p><u>AOB</u></p> <ul style="list-style-type: none"> • Faithful stewards of God – Nick updated that we are not going to reach out to parishioner’s for additional funds as the subcommittee did not feel it the right time or that we present a real need. However a letter will go out regarding writing of wills and legacies which will go on the website. Ella proposed that In these times we should look not for financial but for volunteering support within our own church community with a request for more volunteer support to share talents. It was agreed this should be shared at the annual parish meeting, seconded by Anne. • To consider future of the parish The Age of those attending our church was discussed, as it is considered subjectively that this is by an older generation. Age profiling was agreed as attendance is considered to be by an aging population. Proposed by Nick that his is a future discussion topic and seconded by Ella 	

	<ul style="list-style-type: none"> • Fr Denis raised the old shed which is no longer fit for purpose, it was agreed that a new shed to be purchased and to look at this along side the wider needs of the whole site (see matters arising (5.10)) • Nick and Fr Denis thanked an anonymous donor who donated £1000. 	
9.	<p>Closing Prayer – Fr Denis closed the meeting with a prayer. The meeting closed at 7:15 pm</p> <p>Next meeting – 2nd February 2023 – 7:30pm in the Narthex.</p>	