

Our Lady and St Thomas of Canterbury Wymondham Finance Committee

20th July 2022 (Wed)

5:00pm (Narthex)

Minutes

In attendance

Fr Pat Cleary
Fr Denis Gallagher
Nick Williams - Chairman
Martin Mcllroy – Treasurer
Arnie McConnell – Outreach Project
Moira White - Member
Ella James – Member
Anne Lister – Member
Charley Purves – Member
Chrissie Baldwin – (Minutes)

No:	Minute:	Action
1.	Opening Prayer	
	Opening prayer- Father Pat led the meeting with a prayer	
2.	Apologies	
	Jenny Lysons	
3.	To agree minutes of the last meeting (16th March) with any matters	
	arising	
	Moira proposed, Martin seconded. There were no matters arising.	
	All present agreed	
4.	Faithful stewards of Gods gifts - Time, Talents and Treasure	
	Nick welcomed Sandra Portas (Stewardship and fundraising coordinator) to the meeting.	
	Sandra introduced the programme which has been initiated by the bishop to help with fundraising and stewardship. Sandra confirmed that although this is non-negotiable programme for the diocese, it is for each parish to use it in the way it best suits them.	
	There was some concern about introducing a programme that asks for extra funding from parishioners at a time when the cost of living is rising so drastically, however the committee decided that the best	

	way to take this forward is to form a sub group of the finance committee (comprising Nick, Martin Fr Denis and Ella) to consider proposed content, potential uses and next steps.	Nick/Ella/Martin/Fr Denis
	Nick proposed this way forward, Martin seconded.	
	Nick thanked Sandra for taking the time to talk to the committee.	
5.	Financial Dashboard (April – June)	
	Martin (Treasurer) presented the Parish Financial Dashboard, which	Martin
	was circulated prior to the meeting. The following points were	
	highlighted to note:	
	 62% of the plate collection is now by Standing order this is an increase of 17% on last year 16% of income is hall 	
	3. Utilities have increased by 98% from 2021	
	4. Insurance increased by 136% from 2021	
	There was a discussion on how the cost of utilities can be reduced, including potential for solar panels, it was generally agreed to bring this forward to a future meeting for proper discussion	
	Martin proposed to increase transfer to £1k (from £500 pcm)	
	The dashboard Proposed by Nick and seconded by Ella	
	Review of budget versus actual 2022	
	The budget vs actual was discussed with the following comments	
	 Suggestion to purchase a metal storage shed to store non- perishable food items (which will free up space in kitchen/meeting) and could provide opportunities for increased income 	
	 Anonymous donation - £1k agreed the money goes into a specific project to ensure it meets its intended purpose 	
	7. Cottage as and when it becomes available could be considered as a suitable dwelling for retired priests	
	8. Ability to promote the Hall – Charlie confirmed that there is	
	availability particularly at weekends	
	9. Increase use of kitchen in the church for other purposes.	
	The review of the budget was proposed by Martin and seconded by Ella with agreement to:	
	10. Consider community kitchen and WCOP needs together with Arnie/Nick/Martin and bring back plan or options to a future finance meeting which looks holistically at the use of the site overall.	Arnie/Nick/Martin
	 Market the hall, including a reminder of availability in the newsletter and consider marketing in local publications. 	Charlie
	<u>Budget 2022</u>	
	In line with the agreement at the previous meeting (16 th March) the	
	budget was revised and circulated to all for agreement with	

	delegation to Fr Pat and Nick to agree final budget. The budget as now agreed was presented to the meeting for information.	
6.	Site update: Moria provided an update on Site issues; she confirmed that there is only minor essential maintenance to be carried out. The quinquennial review shows no major surprises. The main expense is the maintenance of the cellar which remains outstanding and needs to be carried out.	Moira
7.	Community Outreach Update – Verbal update Arnie thanked Fr Pat for being such an inspirational lead in the life of the community kitchen. Arnie reported that the team still has a lot of work to do, in what are difficult times for many and only getting more difficult. Arnie reported that the WCOP continues to work with both the Hope Church and the Methodist Church. The ongoing issue of the use of the meeting room and kitchen in the church for exclusive use by the project was discussed and remains a difficult issue to balance. Both the needs of the church community and that of the wider community cannot be overlooked. The excellent and inspiring work of the whole Community outreach team has been recognised externally by a South Norfolk Council who have awarded them Community Team of the year. The finance committee were keen to ensure that all needs are met for both the project and the potential reuse of the rooms by others. (See above 5.10)	
8.	 AOB It was agreed to put the minutes on the website. Moria to consider a sub committee for dealing with the buildings. The need for an Open Parish meeting was discussed, Teresa Wiseman is chair of the Parish Council, Fr Pat to engage to look for a future potential date. 	Chrissie Moria Fr Pat
9.	Closing Prayer – Fr Denis closed the meeting with a prayer. The meeting closed at 7:05 pm	